



THE NEW YORK CITY DEPARTMENT OF EDUCATION  
JOEL I. KLEIN, *Chancellor*

DIVISION OF SCHOOL FACILITIES

MARTIN OESTREICHER, CHIEF EXECUTIVE, OFFICE OF SCHOOL SUPPORT SERVICES  
44-36 Vernon Boulevard, Long Island City, NY 11101  
Telephone: (718) 349-5799  
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**APPEAL LETTER**

Reference No. 2007 - 2

January 8, 2007

Ms. Gwen Goodwin  
The Coalition to Save PS 109  
152 East 100<sup>th</sup> Street - Suite 5E  
New York, N.Y. 10029

Re: Freedom of Information Law (FOIL) Request No. 4819  
Concerning PS 109 Manhattan

Dear Ms. Goodwin:

In response to the subject FOIL request which you sent to the New York City Department of Education dated October 3, 2006, the Division of School Facilities will be making available to you copies of various documents concerning P.S. 109 Manhattan from 1999 to present.

Per the Department of Education's copying fee schedule of twenty-five (25) cents a page, please remit a certified check or money order payable to the New York City Department of Education in the amount of \$ 19.00 for the subject documents.

Please send this payment to:

The New York City Department of Education  
Division of School Facilities  
44-36 Vernon Blvd. - Room 304  
Long Island City, New York 11101  
Attention: Mr. Robert Meeker

These documents will be sent to you upon receipt of your payment.

Please be advised that you are being denied access at this time to certain documents pursuant to Public Officers Law 87 (2) b which provides that an agency may deny access to records which are inter-agency or intra-agency materials which are not

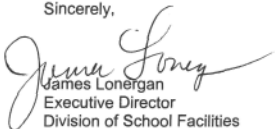
- i. statistical or factual tabulations or data;
- ii. instructions to staff which affect the public or;
- iii. final agency policy or determinations

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Please note that it is the policy of the Department of Education to advise requestors that applicants denied access to existing records may file an appeal by delivering a copy of the request and a copy of the denial of access with a specific ground for appeal noted within 30 calendar days of the date of the denial from which such appeal is taken to:

Chancellor  
c/o Office of Legal Services  
New York City Department of Education  
52 Chambers Street – Room 308  
New York, New York 10007

Sincerely,



James Loneragan  
Executive Director  
Division of School Facilities

JL:OT:ot

c: Mark David  
Robert Meeker  
Susan Holtzman  
File